

MINUTES

SIMULTANEOUS ANNUAL GENERAL MEETING (AGM) OF MEMBERS OF THE CANADIAN HEALTH INFORMATION MANAGEMENT ASSOCIATION CANADIAN COLLEGE OF HEALTH INFORMATION MANAGEMENT

June 21, 2022

**Called to order from Belleville, Ontario, Canada
via webcast**

1.0 CONVENE THE OPEN MEETING

Monique Rasmussen, board chair of CHIMA and the College, began the official proceedings with section 1.0—convening the open meeting. Monique welcomed everyone to the 2022 CHIMA and Canadian College of Health Information Management Annual General Meeting.

In honour of this day being National Indigenous Peoples Day, Monique introduced a video, speaking to its significance.

The video was played.

Monique thanked Darla Jean and the First Nations Health Programs at Yukon Hospitals. Monique encouraged everyone to learn about the health-related calls to action by the Truth and Reconciliation Commission of Canada.

1.1 Welcome, order of proceedings

Monique handed the presentation over to Jeff Nesbitt, CEO and registrar, to discuss agenda topic 1.1—welcome and order of proceedings—for information.

Jeff Nesbitt thanked Monique and everyone across the country. He began by recognizing that the meeting was being called to order from Belleville, Ontario, located on the territory of the Huron-Wendat, the Anishinaabe, and the Haudenosaunee people.

Jeff shared comments:

We have a shared obligation to recognize, reflect, and take action to pave a road toward truth and reconciliation. I encourage everyone on the line to take a moment to reflect on the land you are situated on today, as Darla-Jean mentioned. And thank you, Darla-Jean, for that important reminder that everyone is welcome to show up and learn from Indigenous peoples.

Jeff welcomed the public and the members joining the meeting and provided a few essential details:

- This AGM is being recorded and will be made available to those who cannot attend today.

- Closed captioning is also being made available.
- The agenda package was posted on the blog at echima.ca on May 27, 2022.
- Non-voting members (students and affiliates) and the general public are welcome to listen in.
- This year's AGM will be in a listen-only mode. Attendees can submit questions through the Zoom Q&A panel at the bottom of the Zoom taskbar. They will be prioritized and answered in section 4.0, the town hall.

1.2 Call to order, recognition of quorum

Monique Rasmussen thanked Jeff for those opening statements and moved to item 1.2 on the agenda—Call to order and recognition of quorum—for decision.

Monique officially called to order the 2022 CHIMA and Canadian College of Health Information Management Annual General Meeting at 1:08 p.m. Eastern Standard Time on June 21, 2022, from Belleville, Ontario, Canada.

Monique continued by recognizing quorum with 386 or more voting members of the organization registered and on the line.

Before proceeding to agenda item 1.3, Monique introduced the other directors joining Jeff and her as board panellists: Patricia Visosky, Jennifer Bennett, Keith Denny, Susan Anderson, Kevin Higgins, and guest Matt Aubie.

Monique moved to the next order of business by passing the floor to Jennifer Bennett (the board secretary who joined the meeting from Halifax, Nova Scotia) to present the previous year's meeting minutes for consideration of approval.

1.3 Approval: Meeting minutes dated June 24, 2021

Jennifer Bennett thanked Monique and continued with the presentation of item 1.3—approval of the 2021 annual general meeting minutes dated June 24, 2021.

Jennifer reminded the audience that the draft meeting minutes from the previous year's AGM were included in the AGM package published at the end of May. Jennifer informed the audience that no recommended amendments were submitted, and thus, she proceeded with a vote to approve the meeting minutes as written. Jennifer handed it back to Monique to proceed with the motion on the screen.

Monique read the motion on the screen:

The motion on your screen is THAT the meeting minutes of the simultaneous annual general meeting of the Canadian College of Health Information Management and Canadian Health Information Management Association, held June 24, 2021, be accepted as circulated.

We are pleased that Devendra Kanani from Ontario has moved the motion, and Naomi Agbani from Alberta has agreed to second this motion.

The poll is now open for voting. You have 20 seconds to cast your vote – if you are a CHIMA professional or retired member, please vote now. You will see a voting option appear on your screen.

Please take a moment to respond to the choices provided. Your options are to approve, oppose, or abstain.

The poll is now closed. We are tabulating the result.

Webcast	Total votes = 202 Approved = 193 Opposed = 0 Abstained = 9
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The motion has been:

CARRIED

Monique thanked everyone for voting.

1:09 p.m. ET

398 participants are now in attendance.

2.0 FISCAL YEAR 2021–2022 IN REVIEW

Monique moved into section 2.0 of the agenda, highlighting the 2021–2022 Accountability Report that was provided in the meeting package. She indicated that the board had been looking forward to presenting some of the outlined accomplishments and mentioned that this section would conclude with a vote to consider the approval of the accountability report.

2.1 Increase membership value

Monique Rasmussen began Agenda item 2.1—increase membership value—for information:

Over the past two years, the organization focused on doing things better to bring members more benefits. As a member, you now have more benefits and features available to you than ever before.

Our investment in a more modern digital platform created an ability for members to connect and engage with people across the country. We launched a new events calendar this year and saw increased event listings to bring members more opportunities to learn and grow in their careers. The use of Zoom offered more interactive experiences and accessibility options. Attendees of CHIMA-hosted sessions increased, and we received quality member ratings through the feedback forms.

Thank you for choosing to connect with us over the last fiscal year. In doing so, you have shared your enthusiasm and knowledge about the profession with others, thus creating a ripple effect. Your commitment to learning and growth elevates the profession within your workplaces.

1:10 p.m. ET

401 participants are now in attendance

2.2 Strengthen chapter engagement

Monique encouraged members to get involved in the many volunteer communities accessible across the country. She then invited Susan Anderson (chair of the board's governance committee joining the meeting from Nunavut) to report on the efforts from the last fiscal year to grow pathways for the connection with the new practice and chapter communities.

Susan Anderson shared the following information about agenda item 2.2—strengthen our chapters—for information:

It takes us all to make a difference. We've blended purpose with professional passion by now fully integrating our chapters with our operations team, creating many efficiencies and opportunities. We have hired community facilitators who work closely with our operations team to bridge chapter and practice-specific needs at the grassroots level and the organization's strategic directions.

Our many practice and chapter communities are available to you across the country, allowing you to connect and collaborate with others in the profession from coast to coast to coast in the areas that interest you. In doing so, you come together in different working groups to evolve the professional practice of health information.

Together we have built a community of communities with high participation rates and quality content generated. If you are part of these communities, thank you for your time and your efforts. And if you haven't yet participated, we certainly welcome you to do so soon. Visit the events page of our website to view the list of events and to register for one that interests you.

Susan then passed the presentation to Patricia Visosky (vice-chair of the board joining from British Columbia) to talk about expanding partnerships.

1:11 p.m. ET

401 participants are now in attendance.

2.3 Establish strategic partnerships

Pat Visosky thanked Susan and continued the presentation:

By establishing a greater awareness and understanding of the profession, opportunities to be included in conversations with health care decision-makers in Canada have opened. Our members are now included at more meeting tables nationally to share their expertise. Through our collective efforts, this will only grow and deepen over time.

We've seen a great uptake of our CHIMA Annual Team Learning Subscription, otherwise known as ATLS. This subscription allows your organization's employees to have a greater knowledge of managing Canadians' health information. It enables cost-effective education for health care professionals, provides quality and timely content delivered by subject matter experts, and inspires staff to connect and discuss topics of interest they have learned about. Opportunities, such as virtual HIP Week passes, are included in this subscription at no cost to the employees.

Our industry partners contributed to our professional development offerings through their thought leadership, resulting in numerous education sessions. And to further this, we launched the College Educational Resources Program, known as CERP. This program provides our academic partners and their faculty with key teaching resources for their curricula use. CERP currently provides faculty and students at subscribing educational institutions with CIHI resources, and more contributions will be added in the future.

Thanks to the partnerships we've created. These programs have helped connect our members with current, high-quality, and convenient learning resources.

Pat then yielded the floor to Keith Denny (chair of the committee of the college joining from Ottawa) to speak on the activities of the Canadian College of Health Information Management.

1:13 p.m. ET

404 participants are now in attendance

2.4 Innovate education and credentialing

Keith Denny began speaking about the strategic direction to innovate education and credentialing—agenda item 2.4—for information:

Our College has streamlined our accreditation processes to re-accredit and onboard new schools. This work is creating more educational pathways for the future, whether you would like to earn a certificate, diploma or degree or diploma in a health information-related program. I encourage you to visit cchim.ca and look at the program directory of all accredited programs.

Each of our accredited programs adheres to a set of standards produced by the College. This past fiscal year, we worked towards modernizing curricular standards for health information fundamentals and health information management programs. The College's suite of standards focuses on continuous quality improvement to ensure the educational content supports the evolving health information profession.

Certification signals to employers that a health information professional is credible and has a demonstrated commitment to the industry. Certified professionals in health information are overseen by the College and must adhere to a professional code of ethics and become part of the College's registry. Their ability to collect and analyze health data is what leads to the transformation of valuable information. Certified professionals also ensure that privacy, confidentiality, and access are top of mind.

The investment our professional members make each year includes all the CHIMA membership features outlined in the accountability report, and I'd like to highlight that it grants certified professionals the use of active Canadian College of Health Information Management designations, such as CHIM, after their name.

The College focuses on ensuring the supply chain of talent meets industry demand acting as a bridge between prospective professionals and vast cross-sector opportunities. The results of our efforts have

a real impact. 173 employers posted to our job board last year. Certification may be a requirement within organizations and can lead to greater earning potential or career advancement opportunities.

Keith concluded by thanking the professional members on the line for maintaining their certification and CHIMA membership.

Keith then welcomed Kevin Higgins, chair of the Finance, Audit, and HR Committee of the Board, to present the accountability report section with the audited finances for the organization.

1:16 p.m. ET

409 participants now in attendance

2.5 Accountability report, including audited financial results

Kevin Higgins thanked Keith and began his presentation of agenda item 2.5—the accountability report, including the audited financial results—for decision:

Kevin presented the combined statements of financial position for the Canadian Health Information Management Association and the Canadian College of Health Information Management for the year ended February 28, 2022:

This summary statement of our balance sheet indicates that our fund balances are continuing to be positive, signalling an increased resiliency in our organization.

Kevin then presented the combined statement of revenue and expenses for the Canadian Health Information Management Association and the Canadian College of Health Information Management for the year ended February 28, 2022:

Our positive net income is from additional revenue streams beyond individual memberships and continued control on the expense side.

However, it is notable that the organization is experiencing inflationary pressure on its costs, just as each of you do in your personal lives with rising costs.

With that overview, Kevin then indicated he was pleased to bring the accountability report and audited financial statements for the consideration of approval:

PriceWaterhouseCoopers, our corporate auditors, have provided a clean opinion for the fiscal year 2021–2022.

Kevin welcomed Monique to proceed with the vote.

Monique thanked Kevin and proceeded with the motion on the screen:

The motion is on your screen THAT the fiscal year 2021–2022 Accountability Report and combined audited financials for the Canadian Health Information Management Association and Canadian College of Health Information Management be accepted as circulated.



We are pleased that Marie Gendron from British Columbia has moved the motion and Marsha Geenan from Nova Scotia has agreed to second the motion.

The poll is now open for voting. You have 20 seconds to cast your vote. If you are a CHIMA professional or retired member, please vote now. You will see a voting option appear on your screen. Please take a moment to respond to the choices provided. Your options are to approve, oppose, or abstain.

The poll is now closed. We are tabulating the result.

Webcast	Total votes = 279 Approved = 262 Opposed = 0 Abstained = 17
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The motion has been:
CARRIED

Monique thanked everyone for voting.

1:18 p.m. ET

413 participants are now in attendance

3.0 THE YEAR AHEAD

Monique moved into section 3.0 of the agenda to discuss the year ahead:

Reflecting on this past year, health data, literacy standards, and professional certification continue to have substantial meaning to the lives of Canadians. We are hopeful and excited about this next year and the opportunities for the profession. Our vision to enable quality health information in Canada continues to be guided by our 2018–2023 Strategic Plan, which is soon coming to its close. We're excited to now share the findings from the feedback we requested from you, which we're using to inform our new strategic plan that will take us from 2023 and beyond.

Monique invited Susan to expand further.

3.1 Beyond the Data: Strategic plan discovery

Susan thanked Monique, and continued the presentation:

Through the feedback you provided us, we identified there was a need to move the profession from a place of vulnerability to one of opportunity. Recent data (the results of the strategic plan consultations that began last summer) show that the efforts of the College and CHIMA through our team, volunteers, supporters, and the health information profession, are now in a place of incredible opportunity.

We recognize that this place of opportunity is not a destination. It is a catalyst to move the profession forward.

This fall, we will reveal our new strategic plan taking us from 2023 and beyond. Today, we want to share its underpinnings found through our consultations with you.

Thank you to everyone who raised their hands and their voices through the beyond-the-data campaign to help us develop the profession's path in this plan. We have asked Matt Aubie, principal designer at Aubs and Mugg Inc, who led the consults, to walk us through the findings.

Susan welcomed Matt to proceed.

Matt presented the top three themes gained from the research conducted for the strategic plan and six additional themes from the research that are guiding the plan:

The rise of technology: When we were talking about what's causing the profession to evolve or to change, technology was consistently identified as the top reason. Within membership itself, 32% identified technological advances as one of the top three barriers to growth for the profession. This is due to the rate of change that technology introduces. When we spoke with business-to-business and business-to-consumer industry respondents, they all identified health data as an integral tool to inform their product development. So, business-to-business and business-to-consumer companies are seeing the value and opportunities in health data and information. Over one-third of the surveyed public we spoke to noted that they collect and access health information through wearables and other technologies. So we're seeing the role of technology evolving the profession itself internally, having a great impact on the private sector (in business-to-business and business-to-consumer companies) and the public (in the way individuals collect, understand, or manage their own health). Technology is playing a critical in the advancement of the profession.

Awareness of the profession: When talking about the challenges faced in the profession, the idea of a lack of awareness or the need for awareness was seen as the primary challenge faced in the profession today. Three-quarters of surveyed members identified awareness as one of the top 3 barriers to the growth of the health information profession, and 43% ranked it as the top barrier. This theme is top of mind for the profession, and visibility of the profession is still key. Interestingly, when we went to the public and tested the idea of how visible the health information profession is, close to 90% of the public identified the need for certification within the health information profession as important or very important. So, the public's demand, or the appetite for certification within this space, is high. Less than one-third of the public surveyed could identify any certifications, validating that awareness is an issue. Still, there is great opportunity, in that the appetite for certification is tremendous, and this shows an interesting parallel. We found another interesting point of data when we asked respondents how aware they believed their colleagues were of their certification. It was somewhat split when we looked at the top and the bottom ends of it. 20% of surveyed members believed that less than 20% of their colleagues knew about their CHIM or other certification. On the other hand, around 25% believed that over 80% of their colleagues were aware. When we talk about the awareness within the workplace and colleague environment, there is an interesting divide that is proving to be a motivator in how we position and speak to the profession's awareness.

Privacy and anonymity: Over 80% of the surveyed public identified that ensuring their personal health information is kept private is the most important aspect of their health information. An interesting addition to that is that close to 95% of the surveyed public believed that their health information should be used to help friends, family, and other Canadians. Of that, over half of them were only comfortable with the use of their health information to help others if it was done anonymously. This was another interesting parallel between the appetite for privacy and the understanding that information holds opportunities to assist and help others. Going back to the industry side, when we spoke to business-to-business and business-to-consumer companies with some relationship with health information, they all noted privacy as one of their top priorities. So, however they approached privacy—technological, process, or governance solution—privacy was a critical priority.

These three themes surfaced most frequently in all the feedback. Six additional themes are important to share today because they influence the direction of the strategic plan and thinking. They came up quite frequently and hold some weight in the project.

Ownership of information: Who owns health information, and how dear and close should it be to the individual and organization collecting it?

Information literacy: The ability for people to understand health information and share it in a way that is digestible and accessible.

The breadth of the profession: This was based on the idea that this is not a small profession with a singular role. There are many opportunities and responsibilities which have a tremendous impact on the way we communicate the health information profession.

The impact of the pandemic: Unsurprisingly, this was pretty consistent, especially when talking to the public. The research showed how the pandemic has catapulted this profession to the front of the story.

Community: Amongst the membership, community was a prominent theme, highlighting CHIMA's role as a catalyst and source for community both professionally and personally.

Membership value was also a recurring theme with members.

Matt completed his presentation and passed the floor back to Monique.

Monique thanked Matt and shared comments:

Thank you for the thorough work you did with our members to communicate and amplify their voices, so we can set a meaningful plan in place for a future that benefits us all.

For our members, you can be the first to hear about the new strategic plan during HIP Week 2022 from October 17 to 21.

1:29 p.m. ET
421 in attendance

3.2 Membership fees

Monique presented item 3.2—membership fees—for information:

As a board, we are ultimately responsible for exercising both fiduciary oversight and duty of care for the organization's affairs.

This year, with the inflation seen in the organization's expenses through increases to the general cost of doing business, we had some long and challenging discussions regarding current membership fees. In the same manner, as Kevin noted, we recognize that all Canadians, including our members, are feeling the same pinch with inflation and emerging from the pandemic. With these considerations in front of us, we have decided that there will be no change to our current professional membership fees going into Fiscal Year 23–24.

And we want to sincerely thank each of you for continuing to support this profession through your continued membership. Your membership matters. It allows the organization to advocate, monitor industry trends, create networking opportunities, connect you with employment opportunities, provide pathways for relevant academic programs, and provide you with a certification that ensures organizations are equipped to handle Canada's most sensitive and intimate data—health information.

3.3 Appointment of directors

Monique Rasmussen invited Jen to present item 3.3—appointment of directors—for decision.

Jennifer Bennett proceeded:

Each director's term of office is subject to annual confirmation by members at our annual general meeting. We are pleased to present the slate of directors for this year's board as you see on your screen.

The motion is on your screen THAT the directors for the fiscal year 2022–2023 be approved for the Canadian College of Health Information Management and CHIMA.

We are pleased that Joanne Rockburn from New Brunswick has moved the motion, and Raelene Hobson from Saskatchewan has agreed to second this motion.

The poll is now open for voting. You have 20 seconds to cast your vote—if you are a CHIMA professional or retired member, please vote now. You will see a voting option appear on your screen. Please take a moment to respond to the choices provided. Your options are to approve, oppose, or abstain.

The poll is now closed. We are tabulating the result.

Webcast	Total votes = 236 Approved = 220 Opposed = 3 Abstained = 13
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The motion has been:
CARRIED

Jen thanked everyone for voting.

1:32 p.m. ET

421 participants are now in attendance

3.4 Board chair transition

Jen Bennett continued on to item 3.4—board chair transition—for information:

I would now like to take a moment to express our gratitude to you, Monique, on behalf of the board, its members, and the entire CHIMA team.

Monique, we can't believe it has been two years since you were appointed chair. In 2020 you took the helm of the organization in uncertain times. Your passion for the relevance and stewardship of health data guided us through the global pandemic. We know how busy you've been as a regional director of coding and informatics in the Lower Mainland of BC. On top of it all, you have not wavered in being an advocate for CHIMA and a catalyst for modernizing our profession and board governance. We express our gratitude for your service.

And now comes the historical transition of installing a new board chair. At a meeting in Buffalo in 1942, the American Association presented the Canadian Association, through Sister Mary Paul, with a beautiful gavel that helps us remember the heritage and knowledge of our profession.

With a tap of the gavel, I'm pleased to announce that Patricia Visosky has been appointed as board chair of the Canadian College of Health Information Management and CHIMA by the board of directors.

Congratulations to both Monique and Pat on your service to the profession. We are all better off because of your dedication and commitment to the organization and our work.

I want to welcome you officially, Pat, and at this point, I yield the floor to you.

Pat Visosky shared comments:

Thank you, Jen, my fellow directors, and everyone here on the line today. I'm looking forward to a continued partnership together with all of you. It is wonderful to take on this responsibility and fill some big shoes after Monique and those who served in the chair role dating back to 1942.

Pat invited Jeff to begin the next section, discussing the next year's focus. Pat highlighted that the town hall section would follow and reminded attendees that they could submit questions through the Zoom Q&A feature in advance.

1:34 p.m. ET

421 participants are now in attendance

3.3 Goals and focus areas

Jeff Nesbitt began agenda item 3.3—goals and focus areas—for information:

Thank you, Pat. It is great to be welcoming you to your new role as chair. I'd also like to express my gratitude to you, Monique, for your leadership; it has been wonderful working closely with you to make a difference in CHIMA, the College, and the profession during your tenure. We sure didn't expect a pandemic when we started together.

In these past couple of years, our professionals have proven to be critical to the health care ecosystem by communicating the impact of health data and information, influencing policy and funding decisions, and assessing an organization's health information management needs to improve health outcomes across the country.

As in the past few years, we have big goals this year again. It is a delight to spend a few minutes before our town hall begins to give you a sense of where we are building momentum this year for the organization.

Inclusive engagement remains important. Our shift to broaden engagement and consult with relevant parties is continuing to build for both CHIMA and the College. I have used a gym analogy in the past to speak of our efforts—the more often you show up, the greater the reward. We encourage you to show up constructively so that together we can shape and advance the future of the profession.

For CHIMA, the expansion of our communities remains a focus for this fiscal year, along with our annual team learning subscription for employers to support professional development and offset the cost for their employees. We are pleased to be piloting online forums that will foster connection within our practice and chapter communities. We are also pleased to be delivering more professional development content for continued learning.

Our College is making significant gains. We have concluded our three-year design efforts of evolving our diploma and degree structures across the country to ensure our certifications meet future industry demands.

With this comes the modernization of our examination platform. We will be creating a new blueprint for our CHIM national certification examination, consulting certified professionals, professional educators, and accessibility consultants to ensure it meets language and usability requirements. In conjunction with this, we will be re-imagining our statistical reporting of examinations to share with our accredited program providers so they can use the data for continuous improvement of programs.

Today, the appetite for accurate, timely, and high-quality information is immense. A greater emphasis is being put on health information literacy for the public, which provides increased demand for our certified professionals. This demand also includes the recognition of professionals working within the health information lifecycle in registration roles.

We want to support all people who handle a person's health information across the country; this includes those who are pivotal to the cycle of care, specifically those working in registration roles. We



have also been working on ways to connect with physicians, nurses, and other health care workers to learn about our profession and encourage clinical documentation improvement. By working together, in an open and transparent way, we can help educate the public and our broader health care ecosystem on why health information matters.

We will continue to support our members, build engagement opportunities, and add value to CHIMA memberships.

With all that said, I hope you are all as excited as we are about the future of CHIMA, the College, and the health information profession.

1:40 p.m. ET

423 participants are now in attendance

4.0 TOWNHALL

Jeff moved to section 4.0 on the agenda—the town hall—and encouraged participation.

4.1 Question and answer period

Jeff opened agenda item 4.1—question and answer period—for information.

He welcomed attendees to submit questions through the questions pane and noted that any unanswered questions will be published on the CHIMA blog in the coming weeks.

Jeff started with a question that was submitted during the registration process:

With the number of accredited HIM programs producing graduates, will there be enough jobs for them when entering the workforce?

Jennifer provided the response:

We have been advocating and creating awareness of the profession to expand the credibility of the CHIM designation. Decision makers are taking notice and are seeking the competencies and skills of certified health information professionals.

With this rise in credibility comes increased job opportunities across sectors.

Our certified professional members are being recruited into traditional practice areas such as classification and coding, records management, privacy, release of information, and *new* areas such as research and analysis, data quality, informatics, and registration.

Outside of acute care, there are roles in public health, and primary, long-term, and mental health care.

There are roles in other sectors and industries, such as justice, technology, and insurance.

I really think that the future is looking very bright for our professionals.

Again, through our advocacy and awareness campaigns for the health information profession and the Certified in Health Information Management (CHIM) designation, decision-makers are taking notice and seeking the competencies and skills of certified health information professionals. With this rise in credibility comes increased job opportunities within traditional practice areas and beyond.

Also, as most professions are, we are facing a retirement curve within the profession. This curve will open up opportunities for new entrants into the profession.

Jeff added comments:

Thanks, Jen. That docks with what Matt was saying earlier in relation to the strategic plan feedback in that a lot of sectors are looking for that literacy standard. Then you add that to the public narrative that people are looking for and seeking trust and certification. We are excited about this and moving forward.

Jeff read the next question, asking Pat to respond.

The Fundamentals of HIM (2nd edition) textbook was published in 2013. Is a 3rd edition in the works?

Pat responded:

The simple answer is yes.

The first step toward the next publication was the modernization of the curricular standards. Our consultation efforts have finished, and these new standards are now being socialized with our current and new academic programs.

We are now moving into the next step to discover the best format and curate contributors for the book.

Keep your eye out for opportunities to get involved. Updates will be posted through the College news page and the CHIMA connection newsletter.

Jeff thanked Pat and continued with another live question for Pat to respond to.

When will in-person meetings begin?

Pat responded:

In-person events will start this fall, pending a safety assessment of the COVID-19 pandemic.

On Tuesday, October 18, 2022, an in-person Manitoba and Nunavut (MBNU) chapter education day will take place at the RBC Convention Centre in Winnipeg, Manitoba, during HIP Week 2022, taking place from October 17 to 21.

Our MBNU community facilitator and event working group are starting to plan the education day.

The other chapters will begin planning their 2023 in-person chapter education days, and the brainstorming will be taking place at our virtual July chapter community meetings coming up soon.

We're opening up the floor for all members to get involved and then volunteer for working groups that interest them.

Please join us in this new, inclusive format to share your voice and get involved! You can visit echima.ca/events/ for updates and to save the date.

Jeff continued with another question and asked Keith to respond.

What additional knowledge and/or skills would be helpful to coders in the future?

Keith responded:

CHIMA and the College are actively involved, ensuring organizations are fully integrated with our partners, such as CIHI, to support the upscaling of skills for those in the workforce with regard to ICD-11.

We've considered ICD-11's impact on coding and classification in Canada through consultations. Given its complexity and scope, we expect coding roles to become more computer-assisted with our competencies transitioning to data quality and analysis, information curation, and data interpretation. This expectation underpins our new standards for the CHIM designation across our academic ecosystem.

More critical thinking will be required in these roles to inform insights and decision-making. Therefore, we urge existing coders to look to our professional development offerings in data analytics, computer-assisted coding, and information governance. You may also wish to consider other professional credentials offered by the College, CCDIS (CDI) or CCCS (Coding Specialist), to advance your credibility.

Jeff read the next question and asked Susan to respond.

To what extent do you see future collaborations developing with other organizations and professionals to increase the visibility of HIM?

Susan responded:

We have dedicated members of our CHIMA team working exclusively on partnerships and external relations because we recognize the critical importance of communicating the value and advocating for the role of certified health information professionals.

From these efforts, health information professionals are being invited and are sitting at the table with decision-makers such as the Public Health Agency of Canada, Technation's board of directors, and many others.

For some employers, the desire to have certification standards in health literacy has increased dramatically. This is evident in the number of job listings we've received over the last fiscal year.



We see establishing partnerships as a key priority and one of our strategic directions—the ultimate goal is to expand our offerings for our professional members and ensure health information professionals have numerous employment opportunities.

Speaking personally on behalf of Nunavut territory, we'd love to have some new participants from the HIM professional ranks.

Please see the accountability report and our websites, echima.ca and cchim.ca, to see the current list of partners. Thanks, Jeff.

Jeff added to Susan's comments:

There's a follow-up question specifically around speaking with unions. We engage with employers cross-sector to hire the certification. We've also engaged unions across the country to help play an educational role in raising the value of certification, and we want to move that awareness in. We engage across the country with different unions to speak to them about the change in the profession and the difference we're seeing. This increases their literacy regarding the profession and helps members advocate within their regions for higher wages, and what we've seen over the pandemic is that HIMs are around the tables they were previously not invited to.

Jeff read the next question and asked Kevin to respond.

Professional certified member fees seem to be made up of both College and Association fees. Can you explain this?

Kevin responded:

There are two fees included in your annual professional certified membership fee:

- your CHIMA membership (which goes to the national association)
- your certification license fee (which goes to the Canadian College of Health Information Management)

We show the relationship between the Association and the College on page 11 of the 2021–2022 accountability report.

Jeff closed the town hall session and yielded the floor to Pat for the final proceedings. Jeff once again noted that the answers to unanswered questions would be provided on our blog.

1:55 p.m. ET

405 participants now in attendance

5.0 ADJOURNMENT

Pat thanked everyone and proceeded to section 5.0 of the agenda—adjournment.

First, Pat gave some final comments:

We have more exciting initiatives underway, with this being the last year of our current strategic plan. We look forward to launching our new strategic plan this fall and continuing the exceptional gains of CHIMA and the College.

Thank you to my fellow directors, the CHIMA team, and everyone here on the line today. As you've heard, you are contacting us more than ever before, asking how you can become a part of the change you see occurring. I want to recap the ways: Engage with a chapter or practice community, provide a student with a practicum placement, offer to be a guest speaker, post a job, partner with us, and sign your employees up for an annual team learning subscription.

Pat then moved forward on the agenda.

5.1 Adjourn meeting

Pat Visosky brought forward the last decision of this AGM, agenda item 5.1—Adjourn meeting—proceeding with the motion on the screen:

The motion is on your screen THAT the 2022 CHIMA and Canadian College of Health Information Management Annual General Meeting be adjourned.

We are pleased that Sharon Mullett from Newfoundland has moved the motion, and Jennifer Warrington from Ontario has agreed to second this motion.

The poll is now open for voting. You have 20 seconds to cast your vote—if you are a CHIMA professional or retired member, please vote now. You will see a voting option appear on your screen. Please take a moment to respond to the choices provided. Your options are to approve, oppose, or abstain.

The poll is now closed. We are tabulating the result.

Webcast	Total votes = 282 Approved = 277 Opposed = 0 Abstained = 5
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The motion has been:
CARRIED

Pat thanked everyone for voting and provided some final remarks:

This session is worth 1 CPE credit for CHIMA professional members on the line and can be manually submitted via the dashboard.



Canadian College of
Health Information Management
Collège canadien des gestionnaires
de l'information de santé



CANADIAN HEALTH INFORMATION MANAGEMENT ASSOCIATION

Once you leave, a simple survey will appear in your browser. Please take a moment to fill this out as we really value your feedback on this event.

You can visit echima.ca to view and register for future events, and please subscribe to our newsletter to receive the most up-to-date information from CHIMA.

Thank you again for attending today. Your participation helps us collaborate toward a promising future for those working with health information and the people it impacts.

There being no further business, the meeting adjourned at 2:00 p.m. ET.

Chair, Board of Directors
Canadian College of Health Information Management
Canadian Health Information Management Association