



CANADIAN HEALTH INFORMATION MANAGEMENT ASSOCIATION



2017 / 18 ACCOUNTABILITY REPORT



Robert Van Oort, MLT, CHIM
CHIMA Board Chair

Governance and Corporate Services

Opening remarks from the Chair and CEO/Registrar

A journey of a thousand miles begins with a single step. Laizo



Gail Crook, CHE, CHIM
CHIMA CEO & Registrar

*Founded in 1913, the American College of Surgeons was established to enhance the quality of surgeries performed through better surgical training. As part of the initiative to standardize surgical training, it was determined high quality health records were essential. To further this goal, the College of Surgeons urged collaboration among leaders in patient record management. In October 1928, a meeting in Boston between American and Canadian leaders working with patient records led to the establishment of the Association Record Librarians of North America (ARLNA). In 1942, the Canadian contingent created its own association and formed the Canadian Association of Medical Record Librarians (CAMRL). **Thus began CHIMA'S (Canadian Health Information Management Association's) journey.***

The Dawning of a “Renewed” CHIMA is on the Horizon

Through our 75 years of existence, CHIMA's objective has never changed but rather how we attain and maintain our objective have constantly evolved. The need for high quality health records remains essential, a critical element in this new age of technology where advancements seem to be made at the speed of light but management of the information/data struggles to keep pace, making the quality of data-output inept for multi-functional usage. With these technological advancements, have come the winds of change and as a result, positioned CHIMA at a crossroads. The first road would take us down the same road we have been travelling along for the past 75 years, that being the status quo. The second road, the road we have chosen, will lead us to a **renewed CHIMA** and this path offers tremendous opportunity with the promise of continued sustainability.

After an October 2016 in-person Board meeting, the decision to develop a 'Renewed' CHIMA was taken, as this would allow CHIMA to seize the opportunity to conduct a Strategic Review, focussing on its future direction and ultimately provide “clarity of purpose and vision”. Clarity of purpose and vision are both critical to increase CHIMA's credibility and position the association for the changing market. We saw this as providing transformational change, which would allow CHIMA to adapt quickly to the complex, dynamic and expanding landscape.

These major changes in the landscape affect the role of the health information professional from both practice and educational perspectives. In the future, quality health data will be one of the most valued assets in the system and as technology continues to advance, an explosion of data will be available. The focus on data will be a key contributor to achieving a high performing and optimized system. Before launching a renewed CHIMA, which would bring with it, a new future for CHIMA, it was determined a thorough assessment would be required to ensure the right conditions were in place to support this new direction.

To facilitate this assessment CHIMA acquired a consultant, Bonnie Adamson, a highly respected, retired Chief Executive Officer (CEO) from London Health Sciences Centre, who is not only a member of multiple national and provincial Boards of Directors but who has also served as a former CHIMA Board Director. Her high-level strategy included interviews with the Board Directors, staff and stakeholders to identify gaps. In addition to identifying gaps, these interviews also provided helpful insight into the perception of the importance of CHIMA's work and the benefits CHIMA provides to its member population. The intensive exercise ran from December 2016 to January 2017 and included 28 internal and external interviews. In total 59 individuals were contacted, some in-person, others via the phone or through a survey tool. In addition, a plethora of documents was also reviewed. From this exercise, the following three issues were identified:

1. Economic status in Canada
2. Shift of care from hospitals to primary care – continuum of care
3. Shift from paper record to the Electronic Health Record (EHR) and the impact of an electronic environment

During the exercise, the environmental trends and learnings from other professional colleges were taken into consideration. Subsequently CHIMA's senior leadership team, with approval from the Board of Directors enlisted the help of MNP LLP to facilitate the discussion and evolution of our new Strategic Plan, which was shared with the membership in March 2018. This new Strategic Plan will lead to an appropriate balance of planned activities within our available resources. The CEO, who will be leading the execution of this renewed Strategic Plan, is committed to re-positioning the organization in this changing landscape by communicating a clear and consistent direction with focused priorities led by a high-functioning executive team with the support of the CHIMA membership.

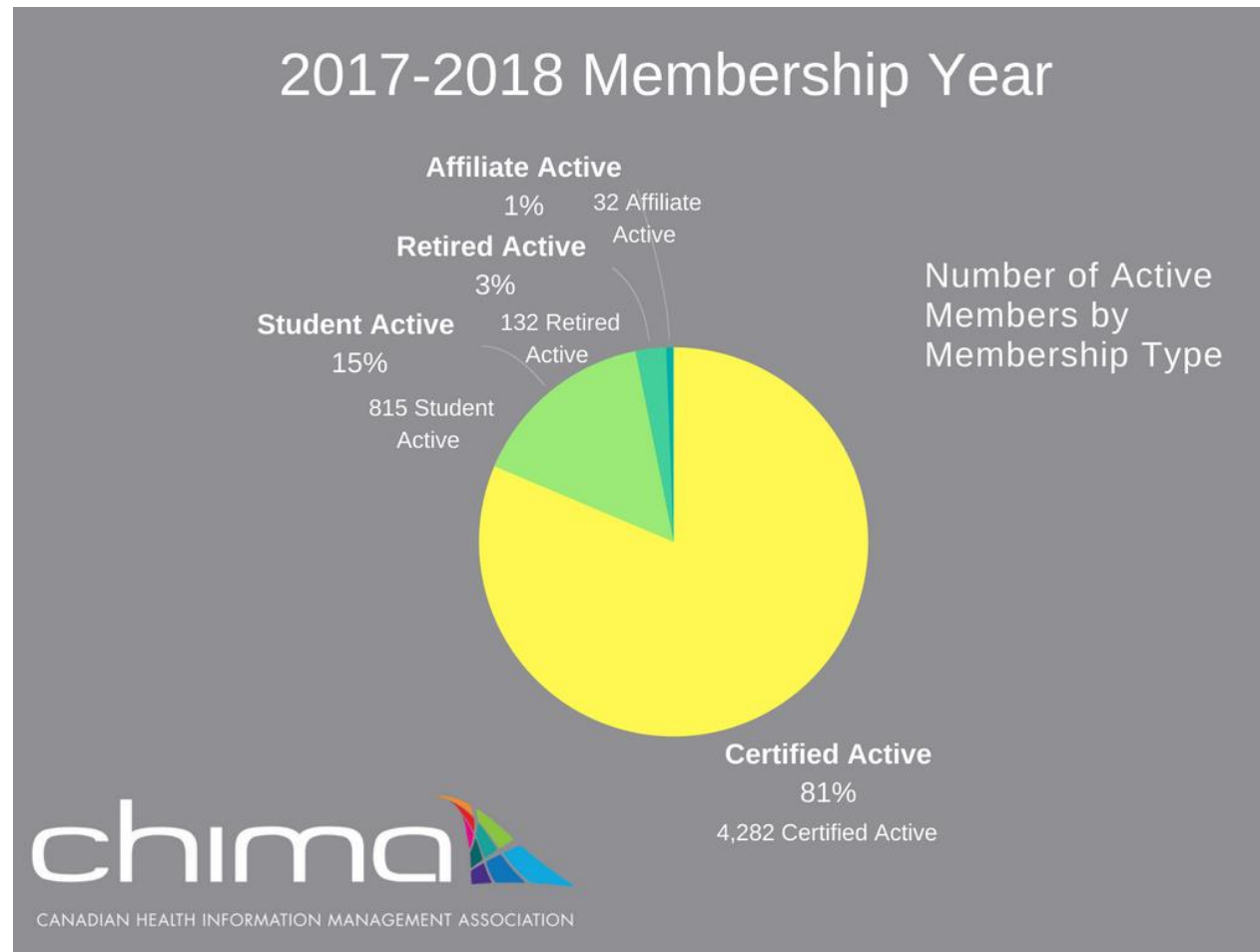
*Last year, **CHIMA** celebrated its 75th Anniversary, which was commemorated with the launch of a [video](#) featuring CHIMA's past and present accomplishments. In March of 2018 we released another [video](#) highlighting changes to our Mission, Vision and Values, which incorporated our future aspirations to advance in the following four focused areas:*

- **Strengthen our Chapters**
- **Innovative Health information Education and Credentialing in Health Information Management**
- **Establish collaborative Strategic Partnerships**
- **Progressively demonstrate the Value of CHIMA Membership**

The Association

MEMBER SERVICES

The following pie chart highlights the 2017-2018 CHIMA membership, by membership type.



28th Annual Health Information Professionals (HIP) Week 2017



A number of members submitted photos and articles highlighting their exciting HIP Week 2017 experience! Thanks again to those members who were able to take the time to participate during the 2017 celebratory week (March 26-April 1, 2017). Many certified Health Information Management (HIM) members and industry related stakeholders promoted and strengthened the HIM profession, by taking advantage of the online-suggested activities, presentations, articles, posters, and promotional items.

Support in celebrating HIP Week helps to shine the light on the thousands of HIM professionals who perform their duties masterfully throughout the year.

HealthAchieve 2017



CHIMA once again exhibited and collaborated in conjunction with HealthAchieve, to host a 90-minute HIM session on ***What Senior Leaders and the HIM Professional Community Need to Know about HIM®!***

As CHIMA celebrated its 75th anniversary, it was fitting to offer this significant and illuminating HIM session, powered by an expert panel of key influential leaders of HIM. The session focused on the role of HIM in relation to the importance of HIM Planning, Information Governance and Accountability Framework, Data Quality, Interoperability Standards in the Electronic Health Record and correlation to the Ontario Ministry of Health of Long Term Care – Information Management (IM) Strategy.

In participating also as an Exhibitor, CHIMA staff greeted numerous visitors to our booth, including some of our very own CHIMA members. We also had the opportunity to promote the HIM profession and highlight the Canadian Health Information Management Lifecycle textbook.

CHIMA/Chapter Pinnacle Awards - New/Revised

CHIMA Pinnacle Awards officially launched at the Annual Conference in June 1999 to recognize the incredible achievements and considerable accomplishments of CHIMA members. With the introduction of the CHIMA-Chapter model in March 2016, CHIMA and the Chapters restructured the Pinnacle Awards to include awards bestowed by both entities. CHIMA and the Chapters are proud to honour those individuals who have demonstrated excellence, dedication, and commitment towards the betterment of the HIM profession, the CHIMA membership, the Association and the College.

Over the past several months, CHIMA and the Chapters have worked hard in developing the new/revised Pinnacle Awards Program outlined in the diagram below. The official launch of the Pinnacle Awards and for the *Call for Nominations* is May 2018! For more details visit <https://www.echima.ca/chima/awards-program>



CHIMA & Chapter - Corporate Partner. Sponsorship. Advertising Catalogue

Over the past several months, CHIMA, with support from Chapter representatives, and three industry related vendors, developed a Corporate Partner/Sponsorship Catalogue.

This catalogue highlights an array of sponsorship opportunities, offered by CHIMA and its Chapters that assists in helping corporations ***gain access to approximately 5000 plus Health Information Management and other related Health Care professionals and stakeholders*** with an interest in the field. This presents the opportunity for corporations to promote/market products and services to a highly qualified and focused audience, plus many other benefits.

CHIMA and the Chapters were thrilled to have [MED2020](#) as the very first Corporate Signature Partner in 2017!

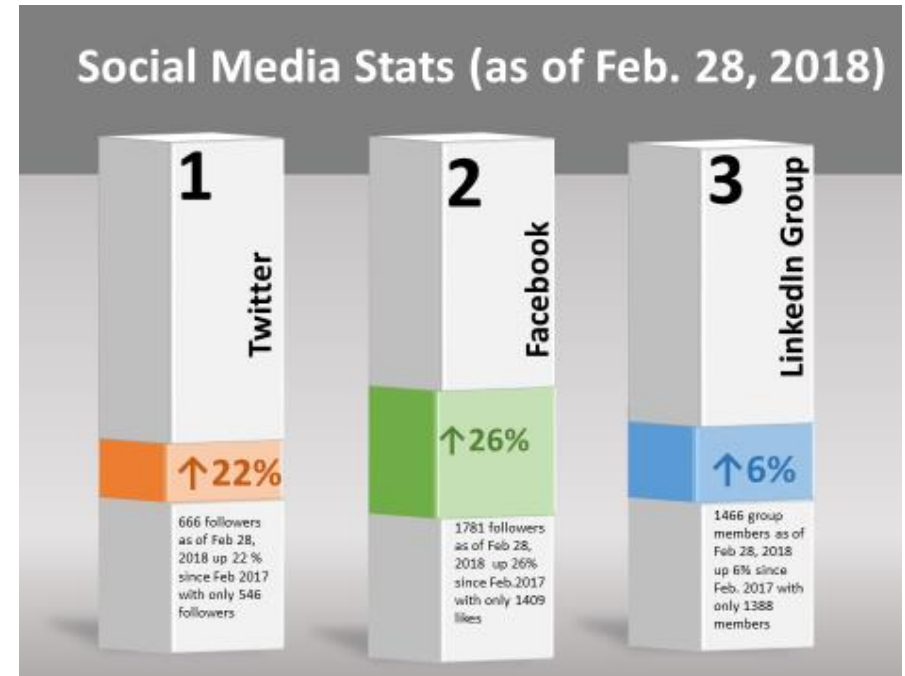
More details can be found by clicking [here](#)



Social Media - We Continue to Grow!

During the last year, we have continued to improve communication with you, our valued members and key stakeholders. As a result of this effort, we experience continued growth and interest in our social media sites. We plan to continue this commitment and encourage all members and stakeholders to connect with us.

Engage and Connect Today!



CHIMA 2018 Conference - Plan to Join Us!

Planning for the 2018 CHIMA Conference, Canada's only HIM conference, commenced in 2017. Over the past several months, CHIMA's Conference Planning Committee has been working hard with the planning and organizing of this prestigious event, which will be held on September 17-18, 2018 in beautiful Niagara Falls, ON.

For more details regarding the 2018 CHIMA Conference - **Data A Vital Resource** visit <http://chima-conference.com/>



The banner features the CHIMA logo (Canadian Health Information Management Association) on the left, the 'DATA A VITAL RESOURCE' logo on the right, and a central teal box with the hashtag #2018CHIMACONF and the website chima-conference.com. The background includes a scenic image of Niagara Falls.

chima
CANADIAN HEALTH INFORMATION MANAGEMENT ASSOCIATION
September 17-18, 2018 Conference

DATA
A VITAL RESOURCE
A Healthy Canada Enabled By Quality Health Information

#2018CHIMACONF
chima-conference.com

Professional Development (PD)

CHIMA offered its members access to over 50 hours of free Professional Development (PD) and hence, the ability to earn Continuing Professional Education (CPE) hours between March 2017 and February 2018. Together with industry partners, these offerings included topics such as Project Management, Health Data Analytics, and Information Governance. Additionally, CHIMA offered members the opportunity of 56 hours of fee for service professional development, some through industry partners, and some CHIMA hosted. One such CHIMA offering was on Leadership with 120 participants taking part in the series. CHIMA also initiated two new free Spotlight on HIM Opportunities sessions where members share highlights of their roles with other members through an online presentation. Jessica Chagnon presented her role as a HIM Professional for the Western Canadian Children's Heart Network and Donna Boyd presented her role as a Health Information Analyst supporting Pediatric Cardiology at Stollery Children's Hospital, Alberta Health Services. In total, 579 members took advantage of these two offerings. CHIMA also facilitated a free session on Cyber Risk Management and a total of 568 members reviewed this presentation.

A two-question survey in 2017 showed an overwhelming interest in earning CPE's as a result of completing professional development (PD) activities related to professional practice briefs (PPBs). 79% of the 770 members who responded to the survey said they planned to participate in these cost effective PPB modules.

The Joady Murray memorial Learning Management System (LMS) was successfully launched in August 2017 with an initial 15 PPB's available for members to review and then answer 10 questions to assess their content knowledge. Provided they earn 80% or better, they earn a certificate and can claim one CPE. The following are the first PPBs launched in August with 200 modules purchased to date.


























- [001708 Disaster Planning](#)
- [002009 Writing a Business Case](#)
- [002109 Building an EMPI](#)
- [002911 Principles of the EHR](#)
- [003012 HIM in Telemedicine](#)
- [003212 Research-Brief Overview](#)
- [003312 HIM in Primary Care](#)
- [003414 Incident Management](#)
- [003614 Value of Practicum](#)
- [003715 Naming Clinical Forms](#)
- [003916 Utilization Management](#)
- [003R16 Data for Secondary Uses](#)
- [004116 Big Data/Data Analytics](#)
- [004216 Cloud Computing](#)
- [004317 Balanced Scorecard](#)

In August, CHIMA and HealthCareCAN signed a memorandum of understanding to collaborate in the offering of an advanced coding specialist preparatory program. This program has had good uptake, demonstrating a strong commitment from the membership in advancing their coding skills. Year over year, CHIMA has significantly increased the professional development opportunities for the membership and our reporting system indicates the members are taking advantage of them.

Chapter Services

The second year of the 'CHIMA with Chapters' Model continued to be an exciting time for all who had been involved in its successful launch at the beginning of the 2016/17 fiscal year. This built upon the great work done by the dedicated volunteer Chapter Committees in the first year. Continued support and commitment from the CHIMA Board of Directors, and from the CHIMA Leadership and staff, meant that the Chapter Model flourished operationally and as a structure. In so doing, we are now positioned to better serve the needs of the CHIMA members.

TABLE 1

2017/18 Key Accomplishments		<div> CANADIAN HEALTH INFORMATION MANAGEMENT ASSOCIATION</div>							
		BCYT	ABNT	SK	MBNU	ON	NB	NSPE	NL
Chapter Committee Meetings (Minutes on the website)									
	5	5	7	0	10	4	7	5	
Communications (website)									
	Biographies, Newsletter	Biographies, Newsletter	Biographies, Newsletter	None	Biographies, Newsletter	Biographies	Biographies, Newsletter	Biographies, Newsletter	
New CPE Offerings	Virtual/Online								
		<i>Moving Forward - Start of a New Chapter</i> , another recorded - to be released in 2018/19	<i>Connect Care</i> session recorded - to be released in 2018/19	2 sessions ready to be recorded - postponed to 2018/19	None	<i>Rolling Out EHRs to Ontarians</i> , 3 others recorded - to be released in 2018/19	None	<i>Decision Support - Power in Numbers</i> , another recorded - to be released in 2018/19	<i>Stroke Care and Outcome's</i> session recorded - to be released in 2018/19
	In-person/Live	BCYT Symposium - Vancouver Sep 2017 (90)	Education Day - Edmonton postponed to early 2018/19	Workshop - Saskatoon postponed to early 2018/19	None	Education Day - Toronto Oct 2017 (225), DQ session - Dec 2017 (648)	Education Day - Fredericton Nov 2017 (50)	None	None

2017/18 Legend

Requirements met Requirements partially met or in progress Requirements not met






Notes (Table 1)

Numbers in brackets represent the number of registrants for the In-person/Live event.

The Chapter Committees continued to function at a high level through 2017/18, offering numerous opportunities to the members by following detailed workplans. Continued commitment and support from the CHIMA Board and CHIMA staff helped facilitate this

success. The above table highlights the indicators and key accomplishments achieved by the eight Chapters in 2017/18. Most Chapters managed to meet stated deliverables or made significant strides to meeting the requirements, which in and of itself should be considered an indicator of success. The MBNU Chapter did experience a set-back in 2017/18 when members of its Chapter Committee had to step away due to other obligations, but a strategy to reinvigorate the Chapter Committee was enacted. Other developments included the establishment of subcommittees: subsequent to the establishment of the Data Quality subcommittee in ON and the ABNT Education subcommittee in 2016/17, other Chapters such as NSPE and NL followed suit in 2017/18 by creating task teams and subcommittees devoted to education and membership engagement. Also in 2017/18, a CHIMA/Chapters task team was struck to establish a recruitment process to address volunteer succession planning. We commend the Chapters for their continued hard work as volunteers and the success they have had in the second year of the Chapter Model.

TABLE 2

2017-2018 Chapter Free/For Fee Virtual (Online) CPE Sessions to all Members													
CPE Title	Host Chapter	Type	CPE Credit Value	Number of Chapter Members Participating up to Feb 28, 2018									Totals
				BCYT	ABNT	SK	MBNU	ON**	NB	NSPE	NL	Non Chapter	
Beyond Coding: Health Data Analysis		Free	1.0	95	108	53	15	348	18	38	9	10	694
Moving Forward - Start of New Chapter		Free	0.5	57	93	55	17	252	10	25	6	4	519
Worried About How to Respond to a Privacy Breach?		Free	1.5	75	150	66	29	376	23	43	14	10	786
Rolling Out EHRs for Ontarians		For Fee	1.0	3	4	2	0	25	2	0	0	1	37
Decision Support - Power in Numbers		Free	1.5	50	61	40	16	267	13	58	7	7	519
Totals			5.5	280	416	216	77	1268	66	164	36	32	2555

Notes Table 2

CHIMA-hosted free CPE offerings can be found in the Professional Development (PD) portfolio of this accountability report.

**The Ontario Chapter hosted one free Data Quality session for ON Members only, for up to four CPE credits, with 648 registrants.

Participation in Chapter-hosted CPE sessions launched in 2016/17 is not shown, but some sessions carried over into 2017/18 depending on the date the session was released to members.

Since the launch of the Chapter model in 2016/17 until the end of 2017/18, there have been 12 Chapter-hosted virtual/online sessions, totalling 7,049 registrants, which equates to 10,726 CPE credits earned.

The above table shows the value of the Chapter Model, in that Chapter-produced CPE sessions are able to be accessed by all members of CHIMA, whether they be free or for-fee sessions. Like the launch year of 2016/17, CHIMA members have significantly benefitted from the Chapter Model this year by accessing new free or for-fee sessions worth 5.5 CPE credits. This is in addition to the in-person/live events hosted by the Chapters, and any carry-over CPE sessions that were still available in 2017/18. This has meant that thousands of members have directly benefitted from the Chapter Model as knowledge and best practices are shared across the country. The Chapters continue to ramp up production of CPE sessions, so the availability of interesting and informative content is ever-increasing. The free sessions are typically webinars that are available online 24/7 for many months, which is a direct response to answers garnered from the CPE Topic survey that CHIMA conducted in 2016/17, where members strongly indicated a preference for 60-90 minute virtual sessions that they could access at their convenience.

The College

Longitudinal study of Operational Stress Injuries in the RCMP

In December 2017, the University of Regina received an \$8.9 million grant from Public Works Canada and the RCMP to conduct a study on operational stress in the RCMP. The research project involving the RCMP and the research team led by Dr. R. Nick Carleton and the University of Regina offers a unique opportunity to improve mental health for Public Safety Personnel. Dr. Carleton is the scientific director for the Canadian Institute of Public Safety Research and Treatment. The proposed efforts involve heavy reliance on the use of health information, much of which will be collected at unprecedented levels of detail.

CHIMA is proud to support the research project by ensuring excellence in HIM by providing oversight for records management, content, and privacy. The research project is an excellent opportunity to showcase the important and valuable contributions made by integrating HIM professionals throughout health care practice and health research efforts. Accordingly, CHIMA has agreed to provide the proposed project in-kind time and supervisory support from our Vice President of the College, Dr. Kelly Abrams. We believe our contribution will help to maximize the benefits of the project and raise the profile of the HIM profession, and we look forward to supporting its success.

International Standards Organization (ISO) 22287 Workforce Roles and Capabilities for Terminology and Terminology Services in Healthcare

Dr. Kelly Abrams represented the Standards Council of Canada in Liverpool, England, and presented the work on the technical specification for Workforce Roles and Capabilities for Terminology and Terminology Services in Healthcare. The project is a result of the Canadian partnership between Canada Health Infoway and CHIMA that resulted in the first curricular competency document in Health Terminology Standards. The document specifies the tasks, roles, key skills, requirements and competencies required for personnel involved in terminology services in healthcare organizations. The specification document is intended for organizations providing education and training related to terminology services and those who are hiring terminology

professionals. The work has gone smoothly and the Draft Technical Standard ballot cycle document is in its final stage. The ballot will be completed in April 2018, well ahead of the three year allotted time.

Advanced Education & Certification for HIM & HI Professionals

The development of the Evolve the College workforce transformation report led CHIMA to form strategic partnerships to create four areas of specialty education and credentialing which respond to the evolution of Health Information Management and Health Informatics in Canada and the emerging need for consistent standards and training. These advanced training and certification opportunities support alignment with digital health priorities. In partnership with industry leaders, the following advanced educational opportunities are available now.

Interoperability in Electronic Health Information Systems CHIMA Accredits the First Program in Health Terminology Standards in Canada

In February 2018, the Canadian College of Health Information Management's Council on Education and Professional Practice unanimously approved the accreditation of the University of Victoria's (UVic) Graduate Certificate in Health Terminology Standards (HTS). The program is expected to start in September 2018 with the first intake of students.

The UVic HTS program is intended to help meet national and international needs for best practices in controlled health terminologies used in the health industry. The program consists of a one-year, part-time, online program with a 2.5-day on-campus workshop. Graduates of the program will be eligible to apply for CHIMA terminology standards certification.

Certified HIM Professionals without a baccalaureate degree or equivalent but who can demonstrate relevant professional expertise or experience are encouraged to apply for the program. An alternate application process is in place to allow for an assessment of work experience in conjunction with HIM education. Certified HIM professionals are ideally suited for work in the terminology standards world due to their education and experience focused on international and national classification code sets (e.g., ICD-10-CA/CCI) and standards (e.g., CIHI), and their strong understanding of health information workflow. As health information continues to move towards electronic data capture, the role of the HIM coder will change and evolve.

Data and Information Quality – Coding Classification: Coding Specialist Program

CHIMA and HealthCareCAN have partnered to provide advanced education in coding classification education. The online program provides hands-on experience and advanced level competency for those working in, or wishing to work in, acute care coding. Emphasis is placed on accuracy, consistency, and productivity, and confidence coding even the most complicated cases. For further information regarding the program, please go to www.chalearning.ca/csp.

CHIMA is now working on the credential and certification process for the advanced coding specialty. The work is expected to be completed in 2018.

HIM Career Matrix

In April 2017, CHIMA launched the HIM Career Matrix. A career matrix provides information on jobs available in a specific profession and the different levels of achievement possible. A career matrix includes information on the education and experience required to reach each role and/or achievement level in order to demonstrate a career pathway for those interested in pursuing a career and for those interested in progressing in their career. The ability to attract individuals into the HIM profession who are seeking a career rather than a job is central to promoting the HIM profession in Canada.

The HIM career matrix was created to:

1. support a common language to describe the seven core competency areas in which HIM professionals can work,
2. describe new and evolving roles in HIM,
3. provide information on advanced career options available within the profession, and
4. reach consensus on the common functions performed by HIM professionals.

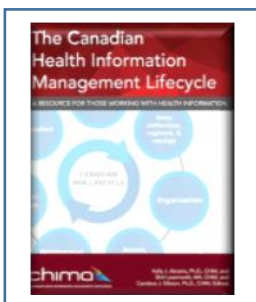
Job descriptions and job posting from across Canada and the United States were assessed in order to determine their applicability to HIM and consideration for inclusion on the career matrix. A focused call for submission of job descriptions was distributed to HIM professionals and health employers across Canada, the job posting boards of CHIMA and Digital Health Canada were monitored for applicable jobs, and scans of common internet health job boards were conducted. Over the course of two years, hundreds of job postings and descriptions were reviewed for inclusion. In order to be considered for the career matrix, the employability requirements had to match the HIM skill set at the diploma, undergraduate, or masters level. A content

analysis was then undertaken of the jobs considered relevant for the HIM career matrix. A job title for each type of role was adopted or adapted, a common role description was adopted or adapted, and the experience and education required as per the job posting/descriptions were adopted or adapted for use.

A survey of the CHIMA membership was conducted from April to October 2017 to assess relevancy, usefulness, and applicability to today's work environment. Of the 135 survey respondents, 94% found the HIM career matrix to be useful, 89% would recommend the tool to a friend or colleague, and 59% would use the tool to support advancing in their career. Recommendations for improvement were provided and based on feedback, the HIM career matrix is undergoing revisions. A group of students from a Western University's course in health information management, taught by Dr. Candace Gibson, has taken the career matrix as a project to improve the functionality, interactivity, and aesthetics. We look forward to implementing the improvements during the 2018/19 year.

CANADIAN HIM LIFECYCLE

The Canadian Health Information Management Lifecycle was published in May 2017. The creation of a Canadian HIM lifecycle document was a priority given the scarcity of standardization in HIM-related policies, processes, and procedures across Canada. The Canadian HIM Lifecycle publication will provide support and guidance to those working in the health information management field across the country.



"The minute I started reading, I knew this book was destined to be my most trusted choice for the management of health information in Canadian healthcare. This source is clear and concise and offers much more information than I expected. Thank you to all of the professionals who contributed to this valuable creation." Sue Schneider, BA, CHIM, CPHIMS-CA, Director, eHealth Standards, Architecture and Standards, eHealth Ontario

"The concept of a Health Information Management Lifecycle is an essential underpinning for the increasingly important and complex world of health, health information and its management. The health system depends on information to provide quality care, as well as to support analytics, management and evaluation. Yet, in today's world there is so much information it can be overwhelming; structure is needed to ensure that we make the best possible use of the information that is available. This reference document provides that needed structure, outlining the health information lifecycle, its underlying principles and associated best practices. Those managing health information will find it an invaluable aid in considering many areas of their work including those related to topics such as use, access, disclosure, and retention of information." Joan Roch, M.Sc., Chief Privacy Strategist, Canada Health Infoway. Information on purchasing this great reference book can be found on the CHIMA website <https://www.echima.ca/news/lifecycle-book>.

HIM Program Accreditation

The College accredits Health Information Management (HIM) education programs at the diploma, undergraduate, and graduate levels. Accredited educational institutions must maintain their accreditation by continuous adherence to the standards that were agreed upon when accreditation was granted. These standards must be maintained throughout an eight-year period between subsequent accreditations.

In 2017, The Council on Education and Professional Practice awarded the Centre for Distance Education's HIM program accreditation.

National Certification Examination (NCE)

Five examinations were conducted in 2017 and the overall results for the national certification examination are as follows:

	Pass	Fail	Total
Total (%)	276 (82%)	62 (18%)	338 (100%)

The College is pleased to announce that six national certification examination candidates met the requirements for the Honour's Award in 2017. This award is bestowed upon individuals who attained a final overall examination mark of 85% or higher. Please join us in congratulating the following 2017 Honour Award recipients:

- Alexander Adams, BC
- Debbie Banks, AB
- Deanne Chow, ON
- Suleyman Goksan, ON
- Hanna Luctkar, ON
- Pallavi Mathur, AB

Advanced Education & Certification for HIM, HI, & Regulated Health Professionals



Through strategic partnerships, CHIMA has created four areas of specialty education and credentialing. These four specialties respond to the need for consistent standards and training and the evolution of Health Information Management and Health Informatics in Canada.

These advanced training and certification opportunities support alignments with digital health priorities.

In partnership with industry leaders, three of the four advanced educational opportunities are now available:



Read the Evolve the College report: <http://bit.ly/evolvereport>

Financial Report 2017/18

Executive Summary

The following is a report of CHIMA's financial results for the 2017/18 fiscal year. The Board of Directors approved a balanced budget for the 2017/18 year. Additional expenses incurred over the year included; a. The hiring a consultant for the Strategic Planning process; b. A Marketing Strategy and video for the 75th Anniversary and Strategic plan; c. Engagement to a search firm for a new CEO and d. Amortization and a loss in the Shares of CHIM INC. The Board of Directors approved a Balanced Budget of \$1,656,380. CHIMA had excess of revenue over expenses in the amount of \$43,801 in 2017/2018. The PricewaterhouseCoopers^{LLP} report was based on Generally Accepted Accounting Principles (GAAP) and it is clean opinion, as has been the case for the last 10 years.

The following is an excerpt, dated May 16, 2018 from the PricewaterhouseCoopers^{LLP} Independent Auditor's Report:

Opinion - In our opinion, the combined financial statements present fairly, in all material respects, the financial position of the Canadian Health Information Management Association and Canadian College of Health Information Management as at February 28, 2018 and the results of its operations and its cash flows for the year ended February 28, 2018 in accordance with Canadian accounting standards for not-for-profit organizations.

PricewaterhouseCoopers LLP

Chartered Professional Accountants, Licensed Public Accountants

Canadian Health Information Management Association

Summary Statement of Revenues and Expenses

	2017/18	2017/18	2016/17	2016/17
	Budget	Actual	Budget	Actual
As at February 28, 2018	\$	\$	\$	\$
<i>Revenues</i>	\$1,656,380	\$1,756,968	\$1,724,505	\$1,916,137
<i>Expenses</i>	<i>-\$1,656,380</i>	<i>-\$1,713,167</i>	<i>-\$1,760,257</i>	<i>-\$1,785,648</i>
Excess (deficiency) of revenue over expenses	\$0	\$43,801	<i>-\$35,752</i>	\$130,489
<i>Other items</i>		<i>-\$118,272</i>		\$97,936
<i>Excess (deficiency) of revenues over expenses for the year</i>	\$0	<i>-\$74,471</i>	<i>-\$35,752</i>	\$228,425

Canadian Health Information Management Association

Summary Statements of Financial Position and Fund Balances

As at February 28, 2018

					2017/18	2016/17
	Operating Fund	Property and Equipment Fund	Chapter Fund	Endowment Fund	Total	Total
	\$	\$	\$	\$	\$	\$
Assets						
Current	\$1,372,462	\$0	\$159,573	\$21,612	\$1,553,647	\$1,464,393
Long term	\$0	\$102,722	\$0	\$0	\$102,722	\$128,188
Total assets	\$1,372,462	\$102,722	\$159,573	\$21,612	\$1,656,369	\$1,592,581
Liabilities						
Current	\$1,547,572	\$0	\$0	\$0	\$1,547,575	\$1,487,260
Long term	\$155,995	\$0	\$0	\$0	\$155,995	\$77,548
Total liabilities	\$1,703,567	\$0	\$0	\$0	\$1,703,570	\$1,564,808
Fund balances						
Opening	-\$268,050	\$128,188	\$146,023	\$21,612	\$27,773	-\$200,652
Excess of revenues over expenses (expenses over revenue) for the year	\$55,911	-\$39,824	-\$12,610	\$0	\$3,477	\$84,063
Earnings from C.H.I.M. Information Consulting Inc.	-\$78,448	\$0	\$0	\$0	-\$78,448	\$144,362
Interfund transfers	-\$40,518	\$14,358	\$26,160	\$0	\$0	\$0
Closing	-\$331,105	\$102,722	\$159,573	\$21,612	-\$47,198	\$27,773
Total liabilities and fund balances	\$1,372,462	\$102,722	\$159,573	\$21,612	\$1,656,372	\$1,592,581

****Chapter Fund:** As a result of the dissolution of the provincial associations, this fund represents the dollars transferred from the associations into the protected reserve funds.

A full set of audited financial statements for the fiscal year ending February 28, 2018 are available upon request. Please contact the Finance Department at 519-438-6700 extension 233.

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Enterprise Drive South, Lower Level

London, ON N6N 1B9

519-438-6700

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