



Criteria for Selection of CHIM Information Consulting Inc. (CHIM Consulting) Associate Consultants for Contracts

The CHIM Board of Directors has developed a process for selection of associate consultants. Members of the selection committee must be active CHIMA members and have consulting experience.

When consulting opportunities (RFPs, targeted bids) are presented to CHIM Consulting, appropriate candidates will be selected from the database of potential consultants based on the following:

- Match of candidate's geographic location to proposal location;
- Match of self-stated skills and expertise to the requirement of the RFP/Bid;
- Appropriateness for the specific proposal.

The President of CHIM Consulting will review the associate consultant database and select up to five potential candidates for each consulting opportunity. She will forward the blinded information on to the selection committee.

The potential candidates will be contacted by CHIM Consulting to determine their availability for a specific opportunity.

Confirmation of a candidate's availability will be requested in writing prior to inclusion of their name in the CHIM Consulting bid proposal.